



The International School
of Choueifat - Erbil



*Student -
Parent
Handbook*

Welcome to the International School of Choueifat - Erbil, Kurdistan. If this is your first year at ISC-Erbil, we welcome you to our community. If you were with us last year, we are pleased that you decided to return.

The ISC-Erbil Student-Parent Handbook is meant to serve as a guide to the operating procedures of the school. As an educational institution, it is important for ISC-Erbil to explain its procedures and outline its expectations as clearly as possible from the beginning. This handbook is the means to achieve this purpose. It should be read thoroughly as students will be required to be familiar with its contents from their first week of school. If there are any questions left unanswered by this handbook, please do not hesitate to contact the school administration. Newsletters updating this Handbook, when necessary, will be issued by the administration during the school year.

We, at ISC-Erbil, are proud of the school which we all have worked hard to create. We welcome you to join us in the challenge of making education here a worthwhile experience. In the process, we hope you will also come to share in our pride.

Sincerely,

The Administration

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I. INTRODUCTION

A. Mission Statement

ISC-Erbil will be recognized as a provider of top-quality education to a highly diverse student body. It will strive to help all students achieve their full potential, prepare all students for success in college, equip them with the ability and desire for lifelong learning, and strengthen their civic, ethical, and moral values. The school will maintain high standards of efficiency and accountability throughout its operation.

B. Academic Goals

- Provide a well-rounded education based on the mastery of English and mathematics
- Enable students to acquire a firm command of a second language
- Train students in logical reasoning and critical thinking
- Strive to qualify every student for entrance into colleges/universities around the world
- Prepare students to be able to sustain intellectual effort for long periods
- Generate excitement for lifelong learning

C. Non-Academic Goals

- Uphold high standards of ethical, moral, and civic conduct
- Encourage informed decisions on social issues
- Teach students to defend convictions and reverse negative peer pressure
- Encourage participation in extracurricular activities, school management, and community work
- Foster tolerance, cooperation, guidance, and teamwork
- Develop a true understanding of the peoples of the world through an appreciation of differences as well as similarities.

II. BRIEF HISTORY OF THE SABIS® NETWORK

The first school in what has grown into the SABIS® Network was the International School of Choueifat, founded in 1886 in the village of Choueifat, a suburb of Beirut, Lebanon. The product of the vision, dedication, and ambition of its founders, the International School of Choueifat began by providing basic education for Lebanese girls. The founders were driven by the belief that women transmitted a culture's values and were the force behind ensuring well-educated children. Soon after starting, the school became co-educational in response to market demand.

Today, the SABIS® Network is a well-reputed global network consisting of several schools and one university located in 15 countries and serving close to 65,000 students.

III. BRIEF HISTORY OF ISC-ERBIL

The International School of Chouefat – Erbil opened for students in Kindergarten through Grade 5 in September 2006. As a member of the SABIS® Network, ISC-Erbil offered its students a high-quality education in a safe, caring, and structured environment from the onset of its operation. Enrollment doubled in the second year of operation to 400 students, and today the school boasts an enrollment of 1900+ students in Kindergarten through Grade 12.

In the summer of 2008, ISC-Erbil moved to a new, permanent, purpose-built campus that includes extensive indoor and outdoor athletic facilities with two indoor swimming pools as well as separate classroom buildings for Kindergarten, Primary, and Secondary students, laboratories for the sciences and IT, a library, cafeteria, theater, and staff accommodations. At full capacity, the campus can accommodate 2,500 students.

IV. FEATURES OF THE SABIS® EDUCATIONAL SYSTEM

The mission and goals (page 1) underlay much of what is special about ISC-Erbil. What follow are some of the practices that make the SABIS® Educational System at ISC-Erbil distinctive.

A. Academic Support

Students applying to enroll in ISC-Erbil must take diagnostic assessments. Those students who are found to be behind academically are offered one of several different support programs, depending on the degree of their academic deficiencies. Students who start, for any reason, to slip backward after enrollment can also benefit from these same support programs in English, Kurdish, Arabic, and mathematics as listed below.

B. Intensive Courses¹

Pull-out/parallel classes designed to help students catch up as quickly as possible in areas of significant deficiencies.

C. Study Groups

Tutoring, two to three times per week, both during and after the school day, in areas of less severe deficiencies.

D. Peer Tutoring

For minor cases in need of support, the SABIS Student Life Organization® (SLO®) oversees student-to-student support through peer tutoring.

E. Accountability

We believe that high efficiency and good standards cannot be achieved if people are not held directly responsible for their actions and decisions. Hence, every individual at ISC-Erbil is held accountable.

¹ Full Intensive courses will entail additional fees.

Administrators bear the responsibility for setting, achieving, and maintaining high standards. SABIS® provides the syllabi for all classes and the means to measure student attainment through independent assessments thus enabling the teachers to be accountable. Students are, of course, accountable as well. Their academic achievement is measured frequently, and a record of each student's involvement in activities is kept in the form of SLO® points.

F. Admissions Requirements

ISC-Erbil is academically-oriented without being highly selective. Grade placement is determined according to ability with age as a limiting factor. The admissions requirements are:

- Desire of parents and students for a quality education
- Willingness to put forth the effort required to achieve that
- A minimum basic knowledge of English and mathematics (as determined by the diagnostic assessments) for the students entering the Primary and Secondary divisions and – in case they do not – the will to make up for any gaps in learning through extra help and hard work.

G. College Preparation for Students

True to the SABIS® philosophy, ISC-Erbil strives to prepare its students to enter top colleges and universities worldwide. SABIS® believes that a college education should be academically accessible to most students, not only a select few. The record of college placements across the SABIS® Network over more than a century bears this out.

H. Cultural Diversity

ISC-Erbil welcomes cultural diversity in both its student body and staff. This diversity provides students with the experience of interacting with children and adults from many different cultures. This helps ISC-Erbil to fulfill one of its goals: “to help students develop a true understanding of the peoples of the world through an appreciation of their differences as well as their similarities.”

I. Efficiency

At ISC-Erbil there is a great awareness of the value of time. Efficiency is defined as accomplishment per unit of time. When students direct their effort, they achieve more and in less time, i.e. students are taught to do “smart work” as opposed to “busy work.”

Students are guided in the proper use of their time and they are taught how to organize themselves and how to develop disciplined study habits. By being efficient, students have more time to participate in other pursuits that help to satisfy their social, physical, and aesthetic needs as well as their intellectual needs.

J. Responsibility

Through the SABIS Student Life Organization®, a parallel, student-run administration, students are given opportunities to learn organizational and leadership skills. Just as in any “real-world” organization, students in SLO® work their way up the hierarchy by proving themselves capable at the lower levels of the organization. These positive formative experiences in SLO® enable graduates from SABIS® Network schools to become responsible leaders in their communities, countries, families, and workplaces.

V. THE SCHOOL DAY

A. Academic Year

The school year is divided into three terms. Within each term, three types of instructional days are scheduled to maximize learning:

- **Regular Instructional Days**
- **Revision Days (1 week each for Terms I and II and 2 weeks for Term III)** No new material is taught on revision days. Instead, students have an intensive and comprehensive review of the material required for end-of-term or final exams. Revision days have a special value. This is a time to give students an opportunity to go over what they have learned before they are finally tested. Revision is comprehensive, but selectively so. In other words, teachers and students need not review every single item they have covered. Primarily, the essential concepts, facts, and skills are selected and reviewed. This is also a time when the class may go over – in more depth – concepts taught earlier in the term and reinforce student knowledge and ability to apply what has been learned.
- **Examination Days (4-6 days at the end of each term)**

B. Arrival and Departure Procedures

1. Timely Arrival: The school building and playgrounds are not open to children or parents before 7:40 a.m.

It is important to note that the arrival schedule may be changed anytime by the administration. Parents will be notified accordingly of any changes.

KG1 – Grade 1

KG to Grade 1 children may arrive anytime between 7:40 and 7:55 a.m.

Parents are requested to leave children with the morning supervisor.

Grade 2 – 4

Grade 2 and 3 students may arrive anytime between 7:45 and 7:55 a.m.

Parents are requested to leave the students with the supervisor in the line-up area.

Grade 5 – 12

Secondary students may arrive anytime between 7:40 and 7:55 a.m.

Secondary students should wait on the secondary line-up area until the 07:55 bell rings, at which time they should move to their Homerooms in order by grade.

2. Late Arrival: Students arriving at school any time after 8:00 a.m. must first sign in at the Supervisor’s office and pick up a “Late Pass” which must be given to the teacher.

3. Timely Departure

- a. **KG1 and Grade 1:** Classes end at 2:55 p.m. Parents who pick up their child(ren) may do so from the KG building between 2:55 and 3:15 p.m.
- In case of inclement weather, KG to Grade 1 children will remain in the KG Building.
 - Prior to departure, parents must sign out their child with both the KG Supervisor and Main Gate Security.
 - For safety and security reasons, the KG area has one entrance and exit after 2:55 p.m. Children will not be released from the Kindergarten area to any person other than the parents or an authorized person. If the person coming to pick up the child is not authorized to do so on the child’s security card, the identity of that person must be confirmed in advance by written authorization from the parents to the Supervision Office. E-mail authorization is acceptable, but verbal authorization is not.
 - We kindly remind parents that the KG playground is only open to children in KG to Grade 1. Parents and siblings on the playground would interfere with our supervision. Therefore, we ask parents who pick up their child(ren) to please leave the playground or classroom area as soon as the staff member has signed out the child(ren). Parents are fully responsible for supervising their child(ren) after signing out of the KG area. Parents who bring non-ISC-Erbil children onto school grounds are fully responsible for also supervising those child(ren) throughout their stay on campus.
 - Children arriving and/or leaving via school transportation are escorted to/from their buses and the KG area by a KG staff member. Any changes in a child’s transportation arrangements must be clarified in writing to the Supervision Office immediately so as to avoid any confusion.
 - KG area after-school supervision begins at 2:55 p.m. and ends at 3:15 p.m. Children who are still in our care after 3:15 p.m. are escorted to the waiting area in the KG Building.
- b. **Grade 2 – Grade 4:** Grade 2 to 4 classes end at 2:55 p.m. Parents who pick up their child(ren) may do so from under the tent between 2:55 and 3:15 p.m.
- In case of inclement weather, children will remain in the cafeteria.
 - Prior to departure, parents must sign out their child at Main Gate Security.
 - For safety and security reasons, the campus has one entrance and exit after 3:30 p.m. Children will not be released from this area to any person other than the parents or an authorized designee. If the person coming to pick up the child is not authorized to do so, the identity of the new person must be confirmed in advance by written authorization from the parents to the Supervision Office. E-mail authorization is acceptable, but verbal authorization is not.
 - We kindly remind parents that the Primary playground is only open to children enrolled in our Primary program. Parents and siblings on the playground would interfere with our supervision. Parents who pick up their child(ren) are fully responsible for supervising their child(ren) after leaving the Primary area. Parents who bring non-ISC-Erbil children onto school grounds are fully responsible for also supervising those child(ren) throughout their stay on campus.

- Children arriving and/or leaving via school transportation are escorted to/from their taxis/buses and the Primary area by a supervisor. Any changes in a child's transportation arrangements must be clarified in writing to the Supervision Office immediately so as to avoid any confusion.
- Primary area after-school supervision begins at 2:55 p.m. and ends at 3:40 p.m., when the secondary school is dismissed. Any children who are still in our care after 4:00 p.m. should remain at the front entrance courtyard.

c. **Grade 5 and above:** Secondary School classes end at 3:40 p.m. Parents who pick up their children may do so from the front entrance courtyard between 3:40 p.m. and 4:00 p.m.

- In case of inclement weather, students will remain in the cafeteria.
- Prior to departure, secondary students must sign themselves out at Main Gate Security.
- We kindly remind parents that the campus playgrounds are only open to students enrolled at ISC-Erbil. Parents and siblings on the playground would interfere with our supervision. Parents who pick up their students are fully responsible for supervising them after leaving the waiting area. Parents who bring non-ISC-Erbil children on to school grounds are fully responsible for also supervising those child(ren) throughout their stay on campus.
- Any changes in a student's school transportation arrangements must be clarified in writing to the Supervision Office before 3:00 p.m. so as to avoid any confusion.

4. Early Departure

Limited to cases of emergency only, if there is a need for early departure, parents should notify the Supervision Office ahead of time (preferably in writing).

When departing early, parents should sign their child(ren) out at Main Gate Security.

Parents who bring non-ISC-Erbil children onto school grounds are fully responsible for supervising those child(ren) throughout their stay on campus.

C. Attendance & Punctuality

The successful academic progress of students greatly depends on prompt and regular attendance. We expect students to attend school on a daily basis in order to receive the maximum education benefits.

1. Attendance Procedures:

- Attendance is taken at the beginning of each day and again at the start of each lesson.
- Students arriving late (after 8:00 a.m.) should first sign in at the Supervision Office before continuing to their classrooms. Failure to sign in at the Supervision Office will result in the student being marked "absent."
- On the day of any unexpected absence, parents should contact the Supervision Office before 8:00 a.m.
- If a student is not feeling well to participate in outdoor break activities or in a physical education lesson, he/she must bring a note, signed by a doctor, stating the reason for non-participation. The note should be given to the Student Management Coordinator (SMC).

- If parents know beforehand that an absence will take place due to emergency matters, such as a family crisis, they should notify the Supervision Office ahead of time by E-mail or telephone.
- On the day of return to school, a note should be sent to the Supervision Office stating the date of the absence and reason.
- If the absence is due to an illness and has lasted for more than three consecutive days, a medical certificate from a doctor should be provided.
- If the absence extends to more than three days, parents are encouraged to request the Supervision Office to collect homework assignments to be done at home. Please allow at least 24 hours for this special request to be prepared. The Supervision Office will contact the parents when the assignments are ready to be picked up from the Reception.

2. Excused Absences/Lateness: Students who were absent or late to school for any reason must first report to their building Supervision Office with a note from a parent or guardian, unless notification has already been sent ahead. The note must include the date and time and the reason for the absence/lateness. The decision whether or not an absence is “excused” is made by the administration.

Absences are excused by the school for medical reasons or serious family emergencies. An excused absence/lateness will not entail negative consequences for the student. Absences are excused for the following reasons:

- **Personal illness.** Students who are ill should not come to school. A doctor’s note is required for absences of more than three consecutive days due to illness.
- **Dental or medical appointments.** Such appointments should be made outside school hours when possible. If an appointment must be made during school hours, prior notification to the school is requested. Appointments should not be scheduled during testing periods.
- **A family emergency** requiring immediate attention.
- **Special excused absences** may also be granted but only if deemed necessary and approved by the Director. In these cases, it is important for parents to request, in writing, special permission at least five days prior to the absence.
- **Contagious Illnesses.** The school doctor needs to be informed immediately.

Absences from term final exams are only excused with a doctor’s note.

3. Unexcused Absences/Lateness: Absences/lateness, not excused by the administration as stated above, such as for extended vacations, may result in negative consequences for the student.

In the event of an unexcused absence, the student must, on his/her own, consult classmates for work which was/will be missed. When possible, it is the student’s responsibility to solicit and complete the work to be missed PRIOR to the unexcused absence and before returning to school. The student will be held accountable for the information covered in his/her absence and will be tested according to the schedule set by the school with no special allowances made for the unexcused absence.

D. Make-up Work

It is the student's responsibility to make up work missed due to either an excused or unexcused absence. Students must take any missed exams during the designated times scheduled for this purpose by the school.

In the case of an excused absence, students can complete the work beforehand or within a designated number of days after their return, depending upon the length of the absence. Parents should contact the Supervision Office after the first three days of an excused absence for assignments which must be completed within the specified period.

E. Lateness

Students are expected to be punctual and respectful of other people's time. Lateness (defined as being more than one minute late to a lesson) not only has a negative impact on the child, but is also disruptive to the class and infringes upon the rights of others. Negative points are assigned for lateness. Habitual lateness will not be tolerated.

F. Skipping Class

A student who is present at the school, but who chooses not to attend a scheduled lesson is considered to have "skipped" the class. This is a major infraction of the attendance policies and will lead to severe consequences.

G. Breaks

Weather permitting, all students will spend some time outdoors every day. Therefore, students should be provided with appropriate clothing for the weather. (Parents should make sure that all garments are clearly labeled with the student's name and chosen from among the school uniform selection.)

If the weather is inclement, a covered area is available. If parents have a valid medical reason why their child needs to stay indoors, a written note must be sent to the Supervision Office.

Students are encouraged to have a light snack during the morning break and a full meal for the mid-day lunch. Food may be either brought from home or purchased from the school cafeteria. After the breaks, two bells ring – one to announce the end of the break and the next to signal the start of the lessons. At the first bell, students should line up outside and then make their way to their classrooms before the second bell rings.

There is no scheduled break between consecutive lessons. Students must remain in their seats. If they have to move to a different classroom, they must do so as quickly and quietly as possible. Toilet use should only be during official break times.

VI. ENROLLMENT/RE-ENROLLMENT & WITHDRAWAL

A. Enrollment/Re-Enrollment

There are no academic requirements for acceptance into Kindergarten, although students for KG1 must turn 3 by September 1st in the year they will enter the program. They must also be toilet trained and able to speak and follow simple instructions.

For acceptance into KG2, students must turn 4 by September 1st in the year they will enter the program.

Students enrolling in Grade 1 must turn 5 by September 1st in the year they will enter the program.

KG2 and Grade 1 acceptance is determined by criteria similar to those used for KG1, except that the children must be one year older: 4 years old by September 1st of the year of enrollment.

Enrollment contracts are valid for a period of one academic year and terminate without notice at the end of the academic year. Therefore, re-enrollment is required for each year in which a child attends the school.

Re-enrollment contracts are sent to parents of existing ISC-Erbil students in the spring of each year. Parents wishing to re-enroll their child must sign and return the contract by the specified date.

Once the signed contract has been received by the school, the contract and the student's academic and behavioral record will be reviewed by the school Director, who must sign showing consent that the student can return in the next academic year.

Once the contract has been signed by both the Director and the parents, the parents are obliged to meet their financial commitments to ISC-Erbil with regard to the tuition fee.

All students enrolled at ISC-Erbil must live with and be under the care and supervision of a parent or legal guardian during the entire period of enrollment at the school.

B. Withdrawal

A **Notification of Withdrawal of Enrollment** form (obtained from the Admissions Office) must be completed and returned to the Admissions Office as soon as parents determine that it is necessary for their child(ren) to be withdrawn from the school. There are significant financial implications connected to such withdrawals if they occur mid-year. Please contact the Accountant for more information.

Upon receiving the Notification of Withdrawal of Enrollment form, ISC-Erbil will prepare an official transcript of all work undertaken by the student while attending the school, and if requested, an accompanying letter of recommendation. All financial obligations must be met before these records can be released.

C. Refund Policy

In the case of unforeseen circumstances that require parents/guardians to remove their child(ren) from school, stop them from using the bus, or having lunch at the school, parents should immediately inform the school in writing. In such cases, part of the fees may be refunded in accordance with the following conditions:

- If such notice is not given, in writing, at least 30 days before the start of the next term, fees for the term must be paid in full.
- Where such notice is given, in writing, at least 30 days before the first term starts, the amount paid is refunded less 25% of the 1st installment.
- If notice is given at least 30 days before December 1 of the running academic year, the amount paid is refunded less the first installment and 25% of the second installment.
- If notice is given at least 30 days before April 1 of the running academic year, the amount paid is refunded less the first and second installment and 25% of the third installment.

D. Bus Refund Policy

If cancellation is received before end of June, 100% will be refunded. If cancellation is received in July, 75% will be refunded. If cancellation is received in August, 50% will be refunded. If cancellation is received on or after September 1st, no refund will be given. Students are not eligible to use school transportation until the total fee has been paid.

VII. SABIS STUDENT LIFE ORGANIZATION® AT ISC-ERBIL

A. What is SABIS Student Life Organization®?

The SABIS Student Life Organization® (SLO®) is an integral part of the SABIS® Educational System and an important part of every school day. Emphasizing the acquisition of “life skills” through real-life experiences, the SABIS Student Life Organization® is a student-led society that empowers students to hold responsibility for many aspects of school life.

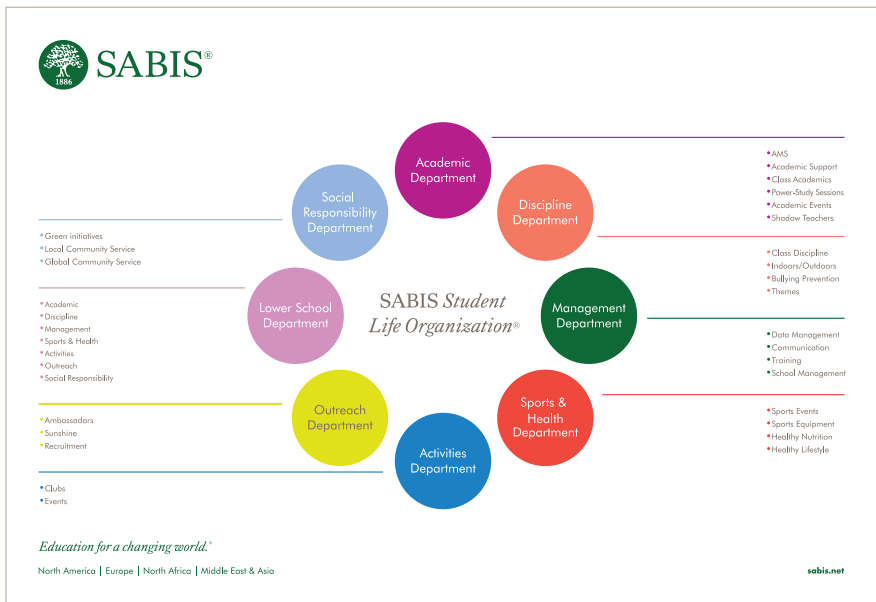
While providing opportunities for emotional, social, and moral growth, the SABIS Student Life Organization® helps students develop their academic, managerial, organizational, and leadership skills in a variety of academic and non-academic activities. These include peer tutoring, planning athletic activities and social events, organizing community service projects, and being involved in the school newspaper and school yearbook.

Through the SABIS Student Life Organization®, students learn to:

- Promote high social, ethical, and moral values
- Become active and constructive members of a community
- Develop academic, managerial, organizational, and leadership skills
- Acquire and refine the attitudes that give them an edge in college and throughout life
- Form circles of lasting friendship
- Get involved in a variety of student-led activities

Having demonstrated that they have a broad range of abilities and experiences and they can be effective and valuable team players, students become more likely candidates at top universities around the world.

The SLO® departments are summarized in the below chart:



B. SLO® Prefects

Prefects who are selected – not elected — manage the SLO®. All students are encouraged to join SLO® and take an active part in their education. By working in cooperation with, and complementing the efforts of, the administrative and academic staff, prefects add even more value to themselves. Prefects also help to raise the general standards. They prompt high social and moral values and they encourage participation in a wide range of additional experiences. Student Life Coordinators allocate “real-life” tasks to students and advise and support them in all their efforts.

C. SLO® Period

Students in the school have one SLO® Period in their timetable once daily, 4-5 days per week. Typically, students in the Lower School have a common SLO® Period as do students in the Lower Secondary School. For students in the Upper Secondary School, however, the SLO® Period may not take place during a common period due to individuals’ course selection. Instead, Upper Secondary students have open periods in their timetable when they do not have formal instruction. During these periods, which are called SLO® Study Periods, students are meant to be either involved in official SLO® activities or studying quietly in their classroom or the library. These SLO® Study Periods offer a valuable opportunity for students to complete homework or to revise material in a timely fashion. These periods should NOT be used for socializing with peers.

D. SLO® Points

In addition to being rewarded with promotions within the SABIS Student Life Organization®, students who participate in and contribute to the SABIS Student Life Organization® receive Student Life Points. These points appear on their report cards and are considered a useful measurement of their contribution to the academic and social environment at ISC-Erbil.

E. SLO® in the Classroom

In every classroom in SABIS® Network schools, there is a Class Prefect and an academic team comprised of subject prefects and group leaders who provide immediate help to their classmates by assisting their teachers with the SABIS Point System® of teaching. After a teacher has presented a concept and assigned an accompanying exercise for the entire class to do individually, subject prefects check the work of the students in their groups and help them to understand any mistakes they may have made.

In addition to the valuable contributions that the Class Prefect, subject prefects, and group leaders make to the learning process, they are also the student social leaders in their classrooms. This means that they should set the example for their fellow students by being, for instance, punctual to class, well behaved, respectful of others, helpful, and proud of their prefect position. Duties of the Class Prefect include helping to maintain discipline in the classroom and hallways, ensuring that the classroom remains neat and tidy, and reading special announcements to the classroom.

F. SLO® Shadow Teachers®

Shadow Teaching® is an essential component of SLO® at ISC-Erbil as it gives students the opportunity to challenge the boundaries of their knowledge and experience. As Shadow Teachers®, ISC-Erbil students learn to become effective classroom leaders, reinforce their own understanding through teaching their fellow students, and develop confident presentation skills.

G. Discipline Prefects

Discipline prefects are given the responsibility of monitoring various areas of the school (e.g. playground, hallways, and cafeteria) at different times of the school day. They are taught to exert “positive peer pressure” on their fellow students who may be choosing to violate school rules or procedures. As part of this process, discipline prefects are trained to respond to inappropriate behavior in the following manner:

- If a student misbehaves, the Discipline Prefect should inform the offending student of his/her inappropriate behavior.
- If the misbehavior continues, the Discipline Prefect should warn the student that he/she risks being reported.
- The Discipline Prefect should turn in a Behavior Incident Form to the Deputy Head Prefect for Discipline in the SLO® Office if the student still continues to misbehave.

H. SLO® Study Groups

Study groups take place during the daily SLO® Period. Students in Grade 3 and above who do not master the minimum number of required concepts on a SABIS® AMS test are automatically

assigned to a one-time study group for remedial instruction in order to prepare to retake the SABIS® AMS. Other students who require more sustained academic support are assigned by the AQC and/or the SLC to longer-term study groups based upon their scores on the past exams (CATs, SABIS® AMS, or Periodic Exams). Failure by a student to attend an assigned study group may seriously jeopardize her/his academic standing, including promotion to the next grade level.

I. Student Life Activities

ISC-Erbil offers a SLO® Activities Program to all students during and after the academic school day. The program is designed to enrich students' social and educational experiences while helping them stay active by offering a wide variety of challenging and enriching activities. These activities include intramural team sports such as basketball, soccer, and volleyball as well as clubs for arts and crafts, cooking, storytelling, dance, music, and needlework to name a few. In keeping with the overall goal of SLO®, many of these activities are organized and led by student prefects.

J. Student Life Special Events

From time to time, SLO® prefects organize special events such as field trips, concerts, talent shows, or picnics. These events customarily occur on weekends, with teachers and parents in attendance to provide general supervision. In accordance with the philosophy of SLO®, the prefects in charge of these special events are responsible for fully planning, organizing and carrying out of these activities. The Student Life Coordinator, however, does provide the prefects with advice and support during the entire process.

VIII. BEHAVIOR

A. Code of Student Conduct

All students are members of the ISC-Erbil school community and ambassadors of the high expectations for behavior whether on or off the school campus. To help the school and its students excel and enjoy being with each other, all members of the ISC-Erbil community must take responsibility for their actions. Each student's relationship with all other students (from three-year olds to the eldest student) and with staff (teachers, administrators, custodians, aides, etc.) must be based on mutual respect and care.

The safety and health of our students is of utmost importance. School rules apply during travel to/from school and on campus as well as during off campus including during school-sponsored functions such as field trips or sporting events.

B. Appropriate Behaviors

These include:

1. Be respectful and courteous to others at all times.
2. Use appropriate, polite language at all times.
3. Be prompt. Students should be in their assigned seats with all necessary materials within the time allotted.
4. Pay attention in class and follow the teacher's instructions. To take permission to talk, a student should raise his/her hand and wait until the permission is given.
5. Participate in class discussions and listen to others when they are talking.

6. Do homework assignments.
7. Respect school property as if it were your own.
8. Do not sit or write on tables or desks.
9. Keep things tidy and pick up litter.
10. We learn best through modeling; older students are expected to model good behavior for younger students.
11. When passing through the hallways, stay on the right side and control noise by talking quietly. Do not run; walk quickly if you must hurry.
12. Except in cases of illness or other dire circumstances, students are expected to use the toilet or get a drink of water during the scheduled breaks throughout the day.

C. Inappropriate Behavior

As in any community, we, at ISC-Erbil, have certain rules that are put forth to discourage inappropriate behavior before they occur. The following are some important rules to remember:

1. Students may eat and drink only in the cafeteria and other designated areas.
2. Absolutely no eating or drinking is permitted during lessons.
3. No food or drink is allowed in the hallways unless they are in transit.
4. Drinks, snacks, candy bars, etc. may be kept in student backpacks or lockers ONLY if they are sealed or are in the original unopened wrappers. Food from home may be kept in plastic bags or a closed container.
5. Chewing gum is not allowed on campus.
6. Possession of electrical and battery-operated devices is not permitted on campus. (Please note that the school cannot be held responsible for the theft or damage of any personal item brought to school.)
7. Mobile phones may be used by students only outside official instructional hours i.e. after 4:30 p.m. and during after-school activity.
8. In-line skates, scooters, and skateboards are not permitted on campus and, therefore, should be left at home.
9. No violence of any kind will be tolerated at school. Physical violence is defined as using physical force (no matter how minor) in anger or with the intent to hurt. Physical horseplay (pushing, pulling, and shoving playfully) may lead to physical violence and is therefore not allowed while under school jurisdiction.
10. Harassment (threatening behavior offensive to the dignity of an individual or group) is not tolerated at ISC-Erbil. Harassment includes any hostile or unwanted words or actions related to, for example, sexuality, physical appearance, race, color, religion or national origin. A student who experiences any type of harassment should speak to a teacher or administrator. Disciplinary action will be taken against anyone guilty of harassment and anyone who makes a deliberately false accusation of it.
11. Bullying in any form will not be tolerated, whether it is physical, verbal, or psychological.
12. Verbally abusive language will not be tolerated.
13. Dishonesty (such as cheating and stealing) will result in severe punishment.
14. Possession of controlled substances (e.g. tobacco, alcohol, and drugs) is strictly forbidden. Students in possession and/or under the influence of any these substances may be either suspended or expelled.

D. Leaving campus: Students are not permitted to leave the school campus during official school hours (8:00 a.m. – 3:40 p.m.), including breaks and study periods, unless they have written permission from the administration and then only after signing out at supervision.

E. Intimate Public Display of Affection is considered inappropriate at school and during any off-campus school activity.

F. If prohibited items are seen during regular school hours – including lunch and break — they will be confiscated. On appointment, parents may pick up confiscated items held by the Head Supervisor.

G. Consequences of Inappropriate Behavior

At ISC-Erbil, we believe that students should understand the logic behind the rules. For this reason, we encourage teachers and administrators to engage with the students in a variety of situations.

A prompt response to inappropriate behavior is made by the administration. Parents or guardians are contacted as soon as possible in cases of misbehavior

The following are some **examples of the consequences of inappropriate behavior**. These are simply guidelines as circumstances vary from case to case.

Minor Level: These misdemeanors disrupt the normal functioning of the learning environment and are dealt with by the member or staff most directly involved.

	Possible Consequences
Infrequent use of language and behavior which interrupts or shows lack of respect for the learning process.	<ol style="list-style-type: none"> 1. Reminder 2. Referral to Student Management Coordinator (SMC) for consequences such as negative points, detention ...etc.
Copying homework	
Out-of-Bounds	
Late to class/Tardiness	
Not doing homework	

Middle Level: This level of misdemeanor is thought to be harmful to the ISC-Erbil community. These misdemeanors are dealt with by the Student Management Coordinator (SMC) and, when referred, by the Academic Quality Controller (AQC).

	Possible Consequences
Use or possession of tobacco	<ol style="list-style-type: none"> 1. Negative Point(s) 2. Detention (after lessons or on weekend) 3. Behavior Contract 4. Further consequences recommended to Director by the SMC.
Harassment	
Cheating on an exam	

Major Level: Misdemeanors at this level encompass behavior deemed totally unacceptable at ISC-Erbil. These misdemeanors are dealt with by the Director, after consultation with the SMC and the SABIS® Board of Directors. Criminal offences will be referred to the appropriate civil authorities.

	Possible Consequences
Theft of another student's or school's property	<ol style="list-style-type: none"> 1. Suspension at the school's discretion 2. Expulsion/withdrawal
Possession/sale/under the influence of illegally controlled substances	
Cheating on an exam	
Bullying	
Vandalism	
Fighting	
Repeated Middle-Level misdemeanors	

H. Behavior Definitions

1. Detention: After-school detention takes place between 3:45 p.m. and 4:45 p.m. for Grade 3 and above. **Saturday Morning Detention** takes place from 9:00 a.m. till 11:00 a.m. When in detention, the student must sit supervised in an assigned classroom. Lists are posted on the supervision bulletin boards informing students of their detention assignments.

2. Behavior Contract: A student may be placed on a Behavior Contract after committing a middle-level misdemeanor or after repeating minor-level misdemeanors. The student and his/her advisor pinpoint specific areas in which the student must improve. The student carries a Behavior Contract to all classes and gives it to the teacher to sign at the end of each lesson, and to his/her parent(s) to sign at the end of every day. The student must also meet with his/her advisor at the end of each day to discuss the contract reports.

3. Suspension: A student may be suspended by the Director if it is felt that this consequence is likely to deter unacceptable behaviors in the future or that the student in his/her present state is too hazardous to the peace of mind of his/her peers and/or teachers. Suspension may take place at the sole discretion of the Administration, either at home or on-campus and is set for a specific period of time not exceeding three days. During on-campus suspension, a student may neither attend classes nor participate in any break or after-school activity with his/her peers. Instead, the student will work separately on academic assignments for the duration of regular school hours.

4. Expulsion: As a last resort for major infractions, a student may be expelled by the Director after consultation with the SABIS® President.

5. Negative Behavior Points: One or more Negative Behavior Points is/are assigned for behavior infractions depending on the severity of the misdemeanor. A summary of such negative points appears on the term report card.

I. Jurisdiction

ISC-Erbil considers that its jurisdiction extends to all official school activities, whether academic or extracurricular, held on or off campus, at any time. School rules also apply to the period of travel to/from school. Additionally, ISC-Erbil students are to be ambassadors of the high expectations for behavior at all times, whether on or off the school campus.

J. School Decisions

Students must accept school decisions in all matters, whether these are included in these rules or not as it is not possible to include all details in any written document.

IX. GENERAL

A. Boundaries

School campus boundaries, both inside and outside the various buildings, varying by grade level, are to be respected by all. Students may not leave the campus during regular school hours without prior permission from the school authorities and only after signing out at the main gate security. Students found in out-of-bounds areas will be dealt with accordingly to the Code of Student Conduct.

B. Communicating with Parents

Communication between school and home is often necessary and encouraged. The following procedures should be used to ensure swift and appropriate communication between home and school:

1. KG1- Grade 1

- An E-mail message requesting information or an appointment should be sent by parents to the Primary Academic Quality Coordinator (AQC) as the preferred means of communication. A translator in these meetings will be provided, if necessary.
- Written notes from home to school to home can be sent daily in the child's backpack.

2. Grade 2 – Grade 4

- An E-mail message requesting information or an appointment should be sent by parents to the Primary Academic Quality Coordinator (AQC) as the preferred means of communication.
- Individual class/subject teachers should not be contacted directly by parents.

3. Grade 5 and above

- An E-mail message requesting information or an appointment should be sent by parents to the Academic Quality Coordinator (AQC) as the preferred means of communication. **A translator in these meetings will be provided, if necessary.**
- Individual subject teachers should not be contacted directly by parents.

C. Dress Code

At all times, students' general appearance should be neat, clean, and observe the age range, cultural sensitivities, and standards of the members of our diverse international community.

Among the specific regulations are:

- School uniform must be worn at all times
- Inappropriate language or images on clothing is not permitted
- Unnatural hair colors are not permitted
- Visible piercings and tattoos are not allowed – other than earrings for girls
- Hairstyles must be neat, clean, and not "extreme" in style or length. If in doubt, ask first
- Facial hair is not permitted

If a student comes to school inappropriately dressed, he/she may be sent home to change. The absence resulting from this will be considered “unexcused.” Final decisions about the “appropriateness” of dress are made by the Administration.

D. Emergency Closure of School

In case of an emergency, parents are requested to call the school on the phone numbers mentioned in this handbook.

E. Food Service

The school caterers offer facilities for a professional hot food service in the school cafeteria at lunch time, as well as snacks and juices at breakfast and during break time.

F. Homework

ISC-Erbil believes that homework is an essential part of its curriculum but not an opportunity to learn new material. The extra practice that homework provides is a necessary part of the learning process.

1. KG1 – Grade 3: From KG1 to Grade 3, students are not assigned written homework. However, it is highly recommended that parents allocate 10 to 15 minutes each day to have their child(ren) read to them. Additionally, spelling lists will regularly be sent home for students in Grade 1 to Grade 3 to practice as parents see fit.

2. Grades 4 – 9: Students in Grade 4 need to spend time outside of class reviewing and reinforcing concepts taught in class. Students in Grade 4 through 9 should expect 15-20 minutes of homework per assigned subject each night.

3. Grades 10 - 12: Students in grades 10 - 12 should expect to significantly increase the amount of time they spend reviewing the day’s lessons and revising for exams. These are grade levels when academic performance needs to reflect the best ability of the student in advance of the college/university admission process.

Students who fail to complete homework assignments on any given day receive a Negative Point, which can add up to a detention.

4. Homework Club: Students in Grades 4 and above who have difficulty completing homework assignments can attend a Homework Club. SLO® Shadow Teachers® help those present with (but not do on their behalf) homework assignments and offer advice on study techniques. The environment and atmosphere of such a classroom may be more conducive to homework than that in the home, where there may be other extraneous distractions (TV, computer, ...etc.)

5. Homework Diary: A Homework Diary is supplied by the school to each child in Grades 4 and above. At the end of each academic lesson, children are expected to copy into their individual diaries the concepts covered and any homework assigned. It is most important that an accurate record of these details is kept in the diary as it can be used for reference when studying. Parents are encouraged to do a nightly check of the Homework Diary.

G. Identification Badge

For security purposes, identification badges must be worn on campus by employees and all parents and visitors (available from security at the main gate).

H. Internet

Internet will be available to all students in the school library.

I. Lost Property

Personal valuables and large amounts of money must never be brought to school. ISC-Erbil cannot take responsibility for the loss of money or any personal belongings due to carelessness or theft. Lost and Found items are held for a limited period by the Supervision Office for collection by their owners and then transferred to Lost and Found Storage.

J. Marking

While all subjects are important, some are given more academic weight than others in the marking system. Neither the total average of a student nor the average of a single subject with several sub-subjects can be obtained by simply taking a straight average. Different subjects are given different coefficients; different sub-subjects within a single subject (e.g. "Grammar" and "Comprehension" for Kurdish) are given different weights. The three terms are not weighted equally for the end-of-year mark. The Final Exam for Term III covers the curriculum of the entire year and represents 40 to 50 percent of the end-of-year mark. This marking system gives students the entire academic year, not just one term, to master the concepts taught at a grade level.

The averages and reports are not prepared by the teacher but by the administration (with the help of the school's computerized SABIS® School Management System software).

ISC-Erbil marks from 0 – 100 for Grades 1 and above correspond to the following levels of performance:

Grade Band out of 100	Converting to letter Grade	Descriptive	Pass / Fail	Distinction/ Honors
95-100	A+	Outstanding	PASS	High Distinction
90-94	A	Excellent	PASS	Distinction
85-89	A-	Very Good	PASS	Honors
80-84	B+	Very Good	PASS	
75-79	B	Good	PASS	
70-74	B-	Good	PASS	
65-69	C+	Satisfactory	PASS	
60-64	C	Satisfactory	PASS	
55-59	D+	Unsatisfactory	FAIL	
50-54	D	Unsatisfactory	FAIL	
45-49	E	Unsatisfactory	FAIL	
Below 45	F	Unsatisfactory	FAIL	

K. Medical

Sick students should stay at home! Students who become sick during the day should report to the Clinic so that the doctor can do a check-up and inform parents, if necessary. Students who become sick frequently are reported to the administration for follow-up. All medicines and prescribed drugs that a student needs at school must be registered with and kept by the doctor. Please note that such medication must be clearly labeled with the amount of medication which needs to be administered, the time when to administer it, as well as any special conditions- e.g. after eating, before eating. The school should be immediately informed of any contagious condition.

L. Promotion & Retention Policy

Promotion of children from KG1 to KG2 and then to Grade 1 is automatic under normal circumstances. In special cases, repetition of a KG grade may be recommended and parents consulted.

Starting in Grade 1 and above students are promoted to the next level if they achieve an overall average of 60% and meet the promotion criteria.

A student who does not achieve these performance levels or higher and who cannot demonstrate full mastery of all essential concepts in the core subjects of English, math, and Kurdish may be required to repeat either the failed subject or the entire grade level in the next year – provided the child does not exceed the age limit for repeating the grade.

Parents/Guardians will be fully consulted in such cases by the AQC and/or Director.

M. Reading Program

The ISC-Erbil Reading Program consists of two components: (1) Accelerated Reader (AR) books and (2) non-AR books. The goal is to combine these two resources to introduce students to a wide range of literature while supporting the development of writing and speaking skills. This program is designed to complement the language learning done in the classroom using class readers.

1. Objectives:

- To encourage students to read and enjoy literature
- To expand students' reading range to "literary classics" and other books not covered by AR or in the classroom.
- To promote critical and analytical thinking skills while getting students to express their thoughts and reactions about the books they have read.

2. How parents can help at home:

Parents can help by having younger children read books to them and then discuss comprehension questions or/and read the book again with them.

Older children should be encouraged to always have a book at hand. Ask them from time to time what they are reading. If they don't like to read, find out what their interests are and then guide them to those topics. Reading non-fiction (e.g. history) can lead to reading biographies

and fiction based on real events.

Suggested reading lists are available in the library as well as website listings of appropriate books for recreational reading.

N. AR Accelerated Reading

Students first take a comprehension test (STAR test) on the computer to generate their Reading Range. AR testing is then adjusted to the needs and capabilities of the individual student. In general, 2 to 3 books are read per reading level.

Students in KG 2 and Grade 1 read GINN books and other Early Readers until they seem to be confident enough to do the STAR test individually for entry to the AR program. KG 1 students use the GINN Reading Series as well.

O. Report Cards

1. KG1 – KG2: Report cards are sent home at the end of each term. These reports are an in-depth assessment of a student's performance over the whole term.

2. Grades 1 and above: Report cards are sent home three times a year at the end of each term. The report cards for children in grades 1 and above includes the children's numerical marks out of 100 for each subject and attendance records as well as an account of the children's involvement in SLO®. Please note that report cards are not meant to be used when applying at other schools or colleges/universities. An official ISC-Erbil transcript should rather be used for this purpose.

P. SABIS® Uniform Shop and Book Store

The ISC-Erbil school stores sells uniforms, basic academic supplies, and replacement textbooks. They are open to parents and students from 8:00 a.m. to 8:30 a.m. and 2:55 p.m. to 4:00 p.m. School stores are also open during morning break, lunch break, and SLO® periods.

Q. Storage

Cubbies (unlocked lockers) are provided inside the classroom to each student from KG 1 through Grade 4 for the storage of books and personal possessions.

Lockers are provided to all students in Grade 5 and above for the storage of school supplies and personal items. These lockers are located in the hallways outside homerooms. In case the lock/key gets lost, then the current replacement fee needs to be paid at the school store to obtain a spare lock/key. No other kind of lock may be used. The school reserves the right to inspect a locker at any time, for a reasonable cause, in the presence of the student concerned.

R. Summer School

Currently enrolled students who have not met the requirements for promotion or new students who have not met the requirements for joining ISC-Erbil, may be asked to attend summer school at an extra fee. Parents will be informed ahead of time if their children are in need of attending summer school.

S. Telephone

Permission to use the school telephone in the event of an emergency must be obtained from the Student Management Coordinator (SMC).

T. Testing

Continuous evaluation of student learning is an integral part of the instructional process in a SABIS® Network school. Assessment of student learning is done in many ways, depending on the subject area and grade level. But, in general, ISC-Erbil utilizes a systematic SABIS® testing program. Below is a short description of the specific externally set SABIS® evaluation methods.

1. KG 1 to KG 2: KG 1 and KG 2 children are assessed 2 times a term. Further details about the nature of the testing in KG are as follows:

- All tests are teacher-directed
- Depending on the nature of the test, assessment is done both individually and in whole-group form.
- Concepts tested are those which have been taught previously. No new material is covered in assessments.
- These assessments are used in-house to monitor each child's learning progress and to determine which concepts need to be revised or re-taught before proceeding to new concepts.

2. Grades 1 to 4: Continual Assessment Tests (CATs)

An age-appropriate assessment method, the CAT is a series of short tests administered over a period of one week twice each term. These CATs help to monitor each individual child's learning while also providing academic progress reports for teachers and parents. The results are sent home with the children approximately 10 days after the test date for parents to review.

Parents must then sign and return the CATs to the Homeroom Teacher within two days.

3. Grade 3 and above: SABIS Academic Monitoring System® (SABIS® AMS)

These are intended to monitor student learning in English, Kurdish and mathematics, and are considered a teaching tool and a part of the instructional process. SABIS® AMS tests are objective, criterion-referenced, and computer-marked and are administered on a weekly basis. They are designed to check student learning, mastery, and long-term retention. Test items are intended to evaluate essential concepts and mostly focus on factual information. All students who fail a SABIS® AMS test (below 80%) must take a re-take test the following week, which is preceded by a compulsory Re-Take Prep tutorial session.

4. Grade 5 and above: Periodic Exams

Periodic Exams are written exams taken by students in Grade 5 and above. Students take two Periodic Exams each week based on an examination timetable set at the start of the academic year. At least two Periodic Exams are scheduled in each subject – English, Arabic, Kurdish, mathematics, science and social studies – each term. The tests include some objective questions for a quick check of material taught as well as short answer and essay-type questions, which require higher order thinking skills and good writing abilities.

5. Grade 1 and above: Final Exams

Final exams are given at the end of each term to determine student mastery and retention of concepts taught over the term. The end-of-year final exam measures student achievement over the course of the entire academic year. Students are provided with study lists and an exam timetable prior to the final exams.

6. Make-Up Tests:

In case a student has been absent during a test, the administration reserves the right to decide whether or not a make-up test is required. The date and time of a make-up test will be set at the school's convenience.

Attendance during tests is very important. If, for any reason, a student must miss a test or exam, the school must be notified in writing (by a doctor's note if a final exam is missed).

7. Retakes:

Students who do not master the essential concepts on a SABIS® AMS test (a score of less than 80%) are required to review the relevant concepts in a Re-Take Prep review session within a week and then sit for a retake at a time assigned by the administration.

U. Textbooks

The cost of textbooks and copybooks is not included in the basic tuition charged at ISC-Erbil. If a student loses a textbook and all possibilities of finding the book have been exhausted, a new book must be purchased from the school store. Similarly, negligent damage to school materials also carries a charge. We want our students to develop a sense of respect for the value of books and would suggest that students who lose or damage books be asked by their parents to find a way themselves to cover the cost of replacement.

Books, which are school property and have been lent to students, such as library books, will have to be returned after use; otherwise parents will be charged for them as well.²

V. Transcripts

A transcript is the official record of all work undertaken at ISC-Erbil and its results. Transcripts are the appropriate, official documentation for use when students apply for transfer to either other schools or universities. Up to five transcripts are provided by the school free of charge upon request to the Office Manager. Please allow at least two days for the processing of the transcript.

W. Visitors

Visitors to the school must first report their presence on campus to security at the main gate, where they will be provided with an identification badge to wear while on campus and then to return when signing out.

² These books, which include Social Studies books in all grades and all library books, remain ISC-Erbil property and should therefore be returned after use.

X. SABIS® WebSchool

SABIS® WebSchool is a password-protected website that allows parents of ISC-Erbil students to view up-to-date information about the progress of their children. Through WebSchool, parents have access to their children’s academic performance, attendance records, disciplinary issues, and SLO® contributions. WebSchool also provides parents with the latest school news, events, and calendars.

Using WebSchool, parents can:

- Check their child’s grades as well as disciplinary and attendance records. This information is updated weekly.
- Remain up-to-date on the latest school announcements and events
- Consult the school calendar

To be able to access WebParent, parents must complete the enclosed form and return it to Reception at school. (Those parents who registered last year do not need to register again).

After receiving the completed application form, further details, including an individual password, will be forwarded either in writing or by E-mail. The WebParent Internet address is: webparent.sabis.net

Parents can also access WebSchool directly through their smart phones or tablets via ParentApp, the new mobile version of WebSchool.

To subscribe to the ParentApp service, log on to WebSchool and click “Subscribe” on the ParentApp icon.



SABIS®

School Network



NORTH AMERICA

PRIVATE SCHOOL

The International School of Minnesota
Minneapolis, Minnesota, U.S.A.

CHARTER SCHOOLS

SABIS® International School
Phoenix, Arizona, U.S.A.

Linwood Public Charter School
Shreveport, Louisiana, U.S.A.

Holyoke Community Charter School
Holyoke, Massachusetts, U.S.A.

Lowell Collegiate Charter School
Lowell, Massachusetts, U.S.A.

SABIS® International Charter School
Springfield, Massachusetts, U.S.A.

International Preparatory Academy
Detroit, Michigan, U.S.A.

International Academy of Flint
Flint, Michigan, U.S.A.

Mid-Michigan Leadership Academy
Lansing, Michigan, U.S.A.

International Academy of Saginaw
Saginaw, Michigan, U.S.A.

International Academy of Trenton
Trenton, New Jersey, U.S.A.

Mt. Auburn International Academy
Cincinnati, Ohio, U.S.A.

LICENSED SCHOOL

BelovED Community Charter School
Jersey City, New Jersey, U.S.A.

EUROPE

PRIVATE SCHOOLS

SABIS International School UK
Bath, England

ISF Internationale Schule Frankfurt-Rhein-Main
Frankfurt, Germany

LICENSED SCHOOLS

International School on the Rhine
Neuss, Germany

Cambridge School of Bucharest
Bucharest, Romania

NORTH AFRICA

PRIVATE SCHOOLS

The International School of Choueifat
Cairo, Egypt

The International School of Choueifat
City of 6 October, Egypt

ASIA

PRIVATE SCHOOL

The International School of Choueifat
Lahore, Pakistan

MIDDLE EAST

PRIVATE SCHOOLS

The International School of Choueifat
Manama, Bahrain

The International School of Choueifat
Amman, Jordan

The International School of Choueifat
Dream City, Erbil, Kurdistan, Iraq

The International School of Choueifat
Erbil, Kurdistan, Iraq

The International School of Choueifat
Suleimaniah, Kurdistan, Iraq

SABIS® International School
Adma, Lebanon

The International School of Choueifat
Choueifat, Lebanon

SABIS® School El-Metn
Dhour El-Choueir, Lebanon

The International School of Choueifat
Koura, Lebanon

The International School of Choueifat
Muscat, Oman

The International School of Choueifat
Doha, Qatar

Jeddah Private International School
Jeddah, Saudi Arabia

Riyadh Private International School
Al Wadi, Riyadh, Saudi Arabia

Riyadh Private International School
Sulaimaniah, Riyadh, Saudi Arabia

The International School of Choueifat
Damascus, Syria

The International School of Choueifat
Abu Dhabi, U.A.E.

The International School of Choueifat
Abu Dhabi Khalifa City "A", U.A.E.

The International School of Choueifat
Al Ain, U.A.E.

The International School of Choueifat
Dubai, U.A.E.

The International School of Choueifat
Dubai Investments Park, Dubai, U.A.E.

The International School of Choueifat
Ras Al Khaimah, U.A.E.

The International School of Choueifat
Sharjah, U.A.E.

The International School of Choueifat
Umm Al Quwain, U.A.E.

PUBLIC/PRIVATE PARTNERSHIP SCHOOLS

7 Schools
(Duhok, Erbil, Kalar, Soran, Suleimaniah, Zakho) Kurdistan, Iraq

Military High School
Madinat Zayed, Abu Dhabi, U.A.E.

Ruwais Private School
Ruwais, Abu Dhabi, U.A.E.

Military High School
Al Ain, U.A.E.

UNIVERSITY

SABIS® University
Erbil, Kurdistan, Iraq

Education for a changing world.®

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