

SABIS[®] Parent Mobile App

User Guide V. 1.0

Education for a changing world.*



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Google Play Store

Introduction

The SABIS[®] Parent mobile app is a multi-dimensional application that allows parents to access their child's academic and non-academic activities and progress reports. Its components enable them to view their child's course and exam schedules, list of courses and practice materials, school announcements and news, attendance and discipline records, SLO participation, and progress and performance reports, among others.

The SABIS® Parent mobile app — SABIS Parent (V2) — is available for download on Google Play Store and Apple App Store.



Apple App Store



Login

- Step 1. Download the application on your mobile device and open it to LOG IN.
- Step 2. Log in using the credentials¹ (username and password) provided to you by the school.





¹ These are the same credentials used to log in to the SABIS[®] Digital Platform (SDP).



Parent App Screens/Components





Home



Upon login, you can view the latest messages posted by the school and upcoming events, and send the school a message.





Latest Messages

These are the most recent messages shared by the school. You can read the message and see its details by tapping on it. The complete list of messages is available on the <u>Messages</u> screen.

Tagged Messages

• Action Required

Messages denoted with the **Action Required** tag require the parents' acknowledgment or approval.

• Action Expired

Messages denoted with the **Action Expired** tag are messages that the due date for the required action has expired. In this case, the requested action can no longer be performed.

SABIS [®] Parent
Latest Messages
SIS-Adma 12/10/21 Test Assign Admin 🖉 ! Test
SIS-Adma 12/9/21 Movie Night Ø! Enjoy some popcorn in your pjs and watch
SIS-Adma 11/29/21 School Newsletter Dear Parents, Kindly note that the new scho
09 Feb Mar Maroun
09 Mar Teachers Day
Home Messages Calendar More



Coming Up

These are the upcoming events posted by the school, including holidays and school events, or other similar items.

SABIS [®] Pa	rent						
Latest Me	essages						
	-Adma st Assign Admin	12/10/21 Ø!					
Mc	-Adma ovie Night popcorn in your pjs a	12/9/21 Ø! nd watch					
SIS-Adma 11/29/21 School Newsletter I Include Inclusies Include Includ							
Coming U	lp						
09 Feb	Mar Maroun						
09 Mar	Teachers Day						
Home Messag		lendar More					
\triangleleft	0						



Tap Submit

Step 3.

Send Us a Message

Select a **Category**

Step 1.

This section allows you to send the school a message. You may change the default category of your message from General to Comment or Problem.

Write your message

Step 2.

SABIS[®] Parent SABIS[®] Parent Mar Maroun Mar Maroun Hello, Please be informed... Teachers Day Teachers Day Send Us a Message Ser A representative from the school will get back to you in 1 to 2 school days. Category A repr in 1 to \odot General Category General -Cat 0 Comment Ê á, \checkmark (j) GIF Message Me 0 Problem × As Ĩ 4 CANCEL OK 2 3 4 5 6 7 8 9 0 1 RTYU QWE 1 Ò P Ĺ SDFGHJ A K Ż \bigotimes 4 Ň cν BNM Ļ \square 000 123 \odot English (US) î \square 000 6 (9%) (97) , Messages Calenda More More \bigtriangledown ····· \triangleleft \triangleleft 0 0



Messages



All messages posted by the school are listed on the **Messages** screen. The latest three messages are also displayed on the **Home** screen. The details of these messages can be seen by tapping on the required message.

Messages	T	← Message Details
SIS-Adma	12/9/21	SIS-Adma
Movie Night	0!	
njoy some popcorn in your pjs an	d watch	Wednesday, September 15, 2021 at 12:50 pm
SIS-Adma	11/29/21	You are as longer as form the requested entire
School Newsletter	0!	You can no longer perform the requested action since the message expired on September 22 ,
ear Parents, Kindly note that the r	new scho	2021.
Action Expired	11/29/21	Grade 6 Trip
Movie Night	11/29/21	Dear Parents,
njoy some popcorn in your pjs an		Dear Falents,
Action Expired		We are coordinating a trip to the park and would li to get your approval for your child to join.
SIS-Adma	11/29/21	Theologic
School Trip	0!	Thank you.
Dear Parents, The school is organi:	zing a trip	Approve Reject
SIS-Adma	9/17/21	
Movie Night	0!	
Enjoy some popcorn in your pjs an	d watch	
Action Expired		
SIS-Adma Grade 6 Trip	9/15/21	
Dear Parents, We are coordinating		
App Administrator		
Welcome!	0!	14
Stay up to date with the latest new	s, announ	Home Messages
	mdar More	

Tagged Messages

• Action Required

Messages denoted with the **Action Required** tag require the parents' acknowledgment or approval.

• Action Expired

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Filtering Option



The **Messages** screen has two filtering options: **Unread** and **Action Required**. To filter the messages, tap on the **Filter** icon found on the top-right corner and select the desired option.

Q Messages	Ŧ
SIS-Adma 11/	29/21
Movie Night	0!
Enjoy some popcorn in your pjs and wate	h
Action Expired	
SIS-Adma 11/	29/21
School Trip	0!
Dear Parents, The school is organizing a	trip
	17/21
	0!
Enjoy some popcorn in your pjs and wate	:h
Action Expired	
SIS-Adma 9/	15/21
Grade 6 Trip	0!
Dear Parents, We are coordinating a trip t	:o t
App Administrator	
∑¶ Unread	
R Action Required	



Students

Home	

The **Students** screen gives you access to various components, including academic activities, performance reports, discipline and attendance records, courses, and downloadable study and practice materials.





Components such as **Timetable**, **Resources**, **AMS Practice**, **Course Practice**, **Courses**, and **Discipline** are shown by default. You can tap an item to access/download it.

Other components such as **Attendance**, **PrepList**, **Remarks**, **Report Card**, **SLO** participation, and **Progress Overview** are accessed by tapping on the menu icon found on the top left-hand corner. The **Customize** option allows you to select the items you want to display on the Students screen by default and those you prefer accessing from within the menu.



🗧 🗐	CLOSE Customize	6~
	Dashboard	
C Breaks 11:40 - 12:00	Timetable	=
	Resources	=
Resources more >	AMS Practice	=
L2122-Level E Social Studies Humanities - Exam Documents/Practi	Course Practice	=
•••	Courses	—
Customize	Discipline	=
	More	
	Attendance	-
Attendance PrepList P Remarks Report Card	PrepList Practice	-
¢,¢ ~~?	Remarks	=
SLO Progress	Report Card	
	SLO	=
	Progress Overview	=
]

This feature gives you access to the complete list and details of the selected item. For example, you can tap on **Timetable more >** to view the daily schedule, or **AMS Practice more >** to view the list of available practice material.

more >

You can then tap an item to view the details (such as the name, description, number of questions, and so on). Similarly, tap on **Discipline more** > to view all the discipline records related to the student.



(=) (1114) (114) (114)	🗧 AMS Practice 🛛 🖶 🤨	← Quiz Details
AMS Practice more >	Mathematics	Subject: French
F French 2 Quizzes	Not Attempted Term2 week5,\$2.3 -\$2.5,\$3.1	Quiz Name: 2122-MDC6-F -Periodic
		Description: Compréhension + Vocabulaire
Course Practice more >	French Nat Attempted	Available from/to: Always Available
Humanities	Compréhension + Vocabulaire > 13 Question(s)	Term: 2
9 Quizzes	Not Attempted	Number of questions: 13
Courses more >	GRAMMAIRE > 6 Question(s)	Status: Not Attempted
Accelerated Reader		Remaining Attempts: Unlimited
Accelerated Reader		Duration: Unlimited
		View History
Home Messages		
\triangleleft \bigcirc \Box		

For the courses, Tapping on a course displays the course details (teacher, next session, and gives you quick access to the course-related resources, exams, progress overview, and weekly progress.

Practice items (AMS, Course, PrepList) are tagged as **Not Attempted**, **Attempted**, or **In Progress**.





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Use the swipe feature to view more items.

The **Filter** feature allows you to filter the data within a particular component. The filtering options are specific to each component, as tabulated below.

Component	Options
Timetable	Term and Week
Resources	Term, Week, Categories, and Subject
AMS Practice and Courses	Term, Week, and Subject
Course Practice and PrepList	
Attendance, SLO, and Discipline	Term
Progress Overview	Term and Course

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Parents with more than one child can choose the student's name from the student's list to display the relevant data accordingly.





Calendar



This is the school calendar. The current term calendar is shown by default, and you can switch to another term by tapping on the Filter feature and selecting the required term.

	М	т	W	т	F	S	S
1	6 Dec Day Off Day Off	7 Dec	8 Dec	9 Dec	10 Dec	11 Dec	12 Dec
2	13 Dec	14 Dec	15 Dec	16 Dec	Winter	18 Dec Winter Winter	19 Dec Winter Winter
inte	ec r Vacatio						
vinte	r Vacatic	n					
3	10 Jan	11 Jan	12 Jan	13 Jan	14 Jan	15 Jan	16 Jan
4	17 Jan	18 Jan	19 Jan	20 Jan	21 Jan	22 Jan	23 Jan
5	24 Jan	25 Jan	26 Jan	27 Jan	28 Jan	29 Jan	30 Jan
6	31 Jan	1 Feb	2 Feb	3 Feb	4 Feb	5 Feb	6 Feb
7	7 Feb	8 Feb	9 Feb Mar M Mar M	10 Feb	11 Feb	12 Feb	13 Feb
8	14 Feb	15 Feb	16 Feb	17 Feb	18 Feb	19 Feb	20 Feb
							000
б		lessages	(9	*	Calenda		o More



More

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More	

This menu gives you access to components such as:

- **Online Parent Ordering** to access the website and make purchases.
- Photo **Gallery** to view photo albums posted by the school.
- School Links to be redirected to important links posted by the school.
- **SABIS[®] Newsletter** to read the school's newsletter.
- Settings to manage your credentials (Username and Password) and profile (Personal Information), read the Privacy Policy, and log out of the app.

SABIS®	Parent
Latest	Messages
Test	SIS-Adma 12/10/21 Test Assign Admin 🖉 !
	Online Parent Ordering
	Gallery
8	School Links
	SABIS [®] Newsletter
	Settings
⇒	Log out
	Version: 0.0.1